UNITED STATES
PATENT AND TRADEMARK OFFICE



EFS-Web: Patent electronic application filing



Agenda

- EFS-Web: Electronic filing system for patents
- PAIR: Patent Application Information Retrieval system
- Getting started
- Authentication method
- Additional guidance on the EFS-Web & PAIR systems can be found in the following short video: www.youtube.com/watch?v=JAaS6Dptx2Y



EFS-Web overview

- The USPTO's web-based electronic filing system (EFS-Web) for patent application submissions
- Immediately routes documents to USPTO internal systems
- Generates acknowledgement receipt to show that the USPTO has received the submission
- Reduces manual processing and minimizes paper waste
- Processes faster by avoiding wait times associated with conventional mailing
- Allows for saving submission package to complete, review, or submit at a later time

PAIR overview

- **Public PAIR:** Public applications, published applications, and issued patents
- Private PAIR: Applications (published and unpublished) and issued patents, which are associated with the Customer Number, PAIR Administration



Getting started – Obtain a Customer Number (Step 1)

- To get your unique Customer Number:
 - Complete the Request for Customer Number Form PTO/SB/125A.
 - The form is available at: www.uspto.gov/sites/default/files/documents/sb0125.pdf
 - Fax it to the completed form to: EBC at 571-273-0177 or
 - Mail the completed form to:

Mail Stop CN Commissioner for Patents P.O. Box 1450 Alexandria, VA 22313-1450

Getting started – USPTO.gov accounts (step 2)

Verified USPTO.gov accounts uniquely identify you and allows secure access to your patent data. Follow the new verification process.



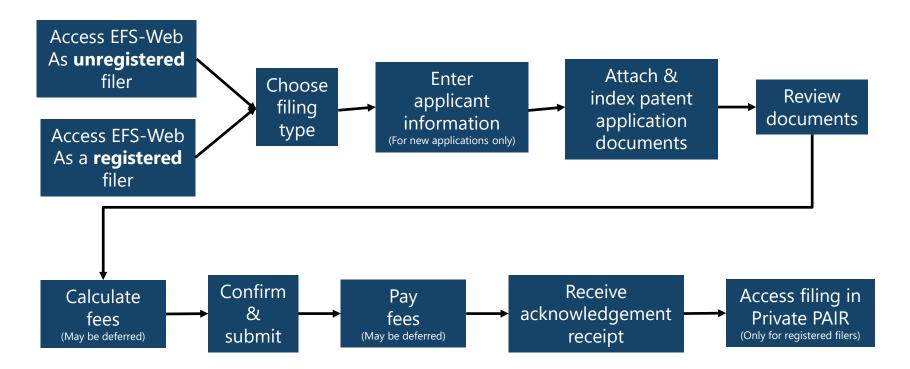
The patent electronic verification can be downloaded from:

www.uspto.gov/sites/default/files/documents/Patent%20Electronic%20System%20Form.pdf

Mail the Notarized form to:

Mail Stop EBC Commissioner for Patents P.O. Box 1450 Alexandria, Va. 22313-1450

Electronic filing process

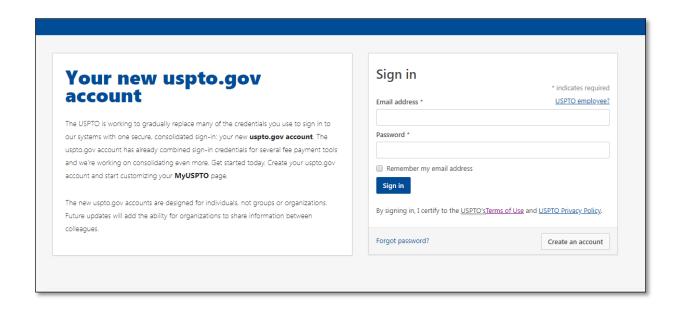


Sign-in with USPTO.gov account

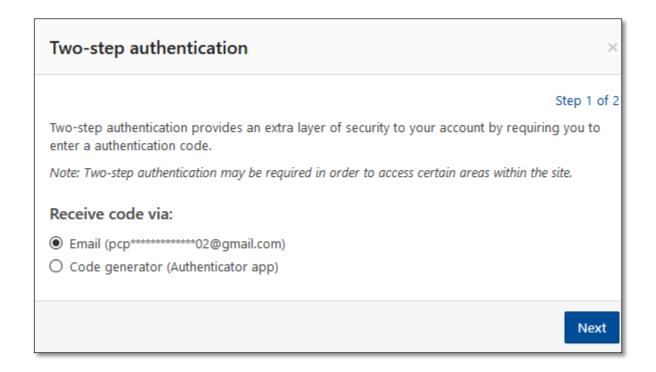
To access the EFS-Web system or the private PAIR system, sign in with your USPTO.gov account.

For EFS-Web: https://efs-my.uspto.gov/EFSWebUIRegistered/EFSWebRegistered

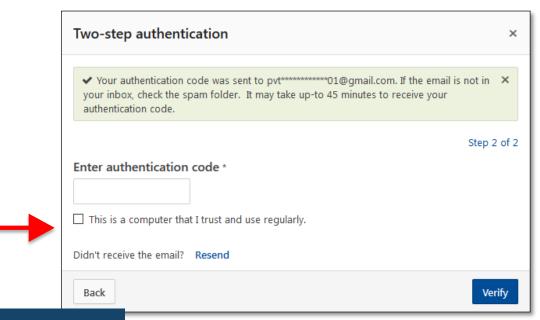
For Private PAIR: https://ppair-my.uspto.gov/pair/PrivatePair



Select second step authentication

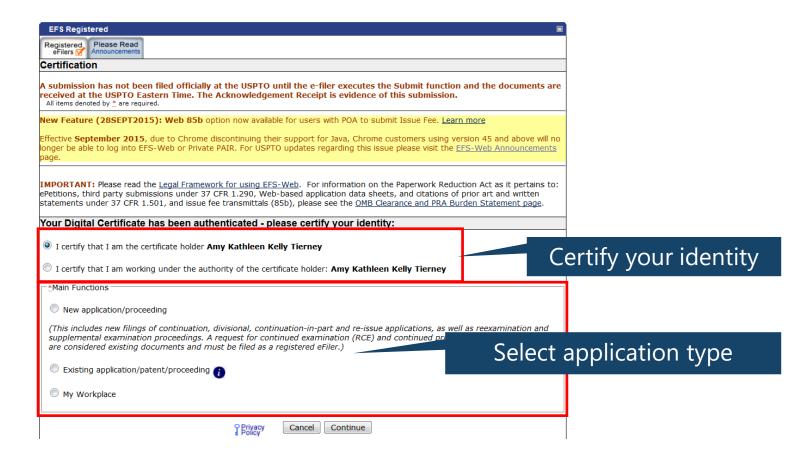


Enter authentication code

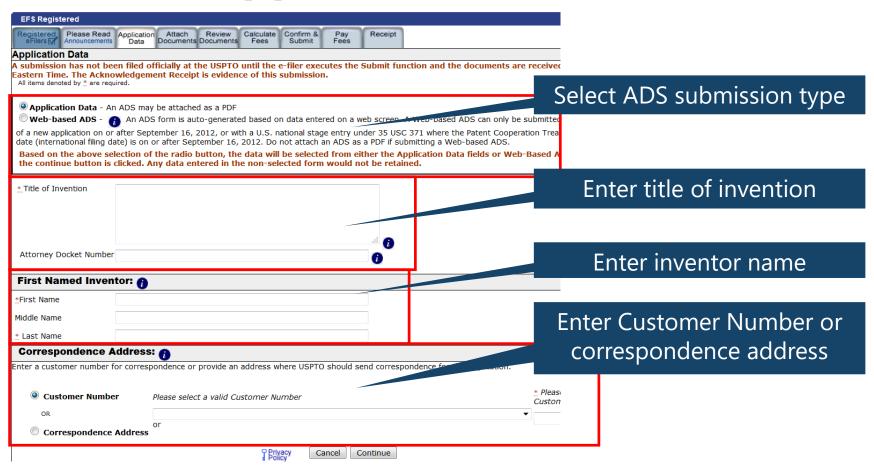


Note: By selecting the checkbox that "this is a computer that I trust and use regularly," the second step authentication will be valid for 24 hours after the initial sign-in. If you are logged out after 30 minutes of inactivity, you will only need to use your first factor, email and password, to authenticate back into EFS-Web and PAIR.

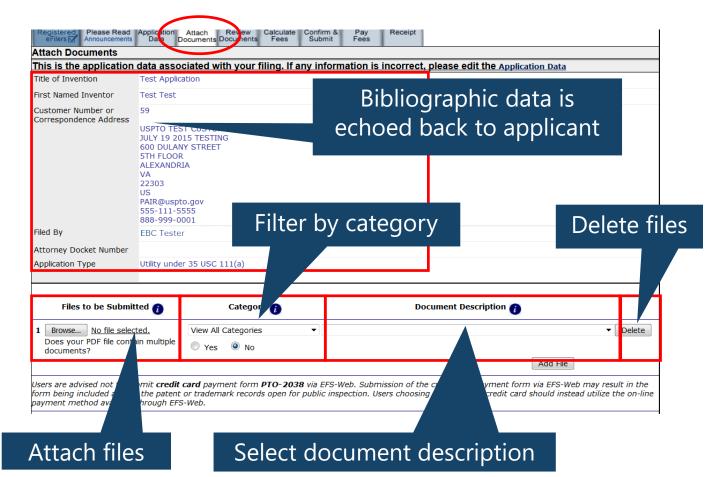
EFS-Web registered



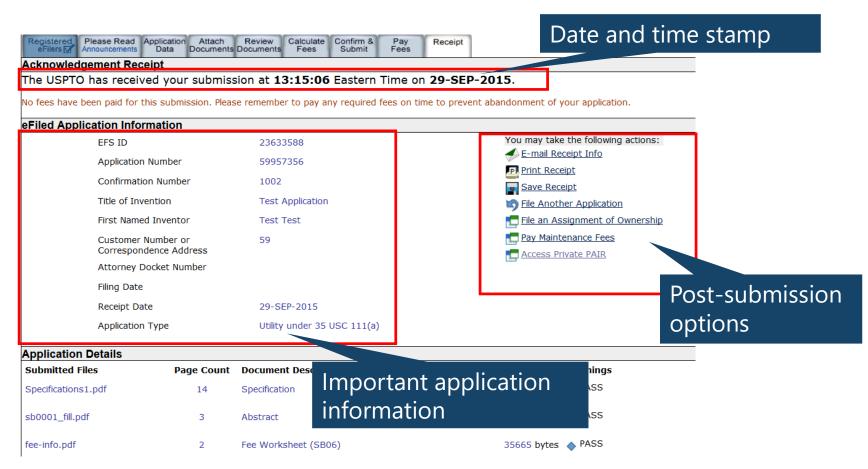
EFS-Web application data



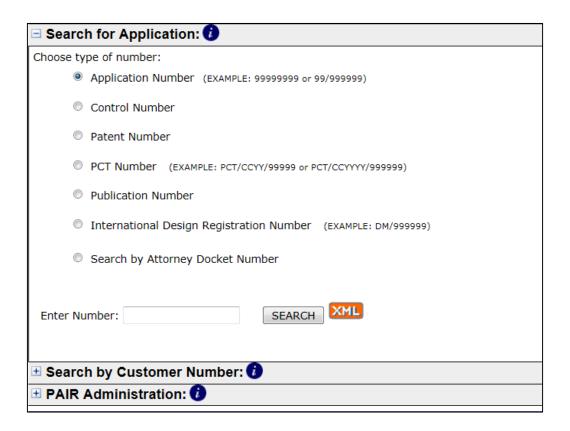
EFS-Web attach documents



EFS-Web acknowledgment receipt



Private PAIR access



Accessing information within PAIR

- Application data is the default data display.
- Select a "tab" to access other data.
- Private PAIR will display same tabs in addition to others.



Additional information

- Filing online:
 - www.uspto.gov/patents-application-process/ file-online
- Application status:
 - www.uspto.gov/patents-application-process/check-filingstatus-your-patent-application
- Quick Clinic video:
 - www.youtube.com/watch?v=JAaS6Dptx2Y

Electronic Business Center (EBC)

Electronic Business Center (EBC) offers in-depth technical support to external users of the USPTO's Patent e-Commerce systems.

The EBC can assist with:

- Submitting your patent application via EFS-Web
- Viewing application information in Public and Private PAIR
- Searching for patents in AppFT and PatFT
- Digital certificate, customer number issues and assistance
- Java and web browser problems
- Technical problems or errors with your patent application
- PDX/DAS registration inquires and issues
- Technical problems with biotech tools such as Patentin and Checker

Hours

Monday – Friday, 6 a.m. to midnight ET, except federal holidays

Contact info

- Toll-Free: 866-217-9197
- Local: 571-272-4100
- ebc@uspto.gov



For more information

- Contact the Pro Se Assistance Center:
 - **–** 866-767-3848
 - innovationdevelopment@uspto.gov
- Visit our Website:
 - https://www.uspto.gov/patents-gettingstarted/using-legal-services/pro-se-assistanceprogram

