

# United States of America

## United States Patent and Trademark Office



**Reg. No. 7,499,085**

**Registered Sep. 10, 2024**

**Corrected May 27, 2025**

**Int. Cl.: 16, 35, 41**

**Service Mark**

**Trademark**

**Principal Register**

HOW TO MANAGE IP HOLDING COMPANY LLC (FLORIDA LIMITED LIABILITY COMPANY)  
3109 GRAND AVENUE  
SUITE 188  
MIAMI, FLORIDA 33133

CLASS 16: Printed educational materials in the field of law office management and business; Printed instructional, educational, and teaching materials in the field of law office management and business; Printed worksheets in the field of law office management and business; Packaged kits comprising printed instructional, educational, and teaching materials for educational activities in the field of law office management and business

FIRST USE 1-1-2006; IN COMMERCE 1-1-2006

CLASS 35: Advisory services relating to business management and business operations; Business advisory services; Business advisory services in the field of management, namely, strategic, Managing Partner, COO, and CFO services for law firms; Business management consulting, strategic planning and business advisory services provided to law firms; Business management consulting and advisory services

FIRST USE 1-1-2006; IN COMMERCE 1-1-2006

CLASS 41: Business training in the field of law office management and business; Educational services, namely, providing classes, seminars, conferences, and workshops in the fields of law office management and business; Entertainment services, namely, providing podcasts in the field of law office management and business

FIRST USE 1-1-2006; IN COMMERCE 1-1-2006

The mark consists of a drawing of a compass, with an outer ring and a stylized compass rose in the center, and having four main compass points and four sub compass points

*Coke Moya Smead*

Acting Director of the United States Patent and Trademark Office



thereon, where the northern compass point is the largest, with "\$" at the top compass point, "H" at the left compass point, "T" at the bottom compass point and "M" at the right compass point; the words "HOW TO MANAGE A SMALL LAW FIRM" are written between the outer ring and the compass rose, with "HOW TO MANAGE" above the compass rose and "A SMALL LAW FIRM" below, within the outer ring.

OWNER OF U.S. REG. NO. 4676890, 5018443, 4797006

SEC. 2(F) as to "HOW TO MANAGE A SMALL LAW FIRM"

SER. NO. 98-067,234, FILED 06-30-2023

## **REQUIREMENTS TO MAINTAIN YOUR FEDERAL TRADEMARK REGISTRATION**

**WARNING: YOUR REGISTRATION WILL BE CANCELLED IF YOU DO NOT FILE THE DOCUMENTS BELOW DURING THE SPECIFIED TIME PERIODS.**

### **Requirements in the First Ten Years\***

#### **What and When to File:**

- **First Filing Deadline:** You must file a Declaration of Use (or Excusable Nonuse) between the 5th and 6th years after the registration date. See 15 U.S.C. §§1058, 1141k. If the declaration is accepted, the registration will continue in force for the remainder of the ten-year period, calculated from the registration date, unless cancelled by an order of the Commissioner for Trademarks or a federal court.
- **Second Filing Deadline:** You must file a Declaration of Use (or Excusable Nonuse) and an Application for Renewal between the 9th and 10th years after the registration date.\* See 15 U.S.C. §1059.

### **Requirements in Successive Ten-Year Periods\***

#### **What and When to File:**

- You must file a Declaration of Use (or Excusable Nonuse) and an Application for Renewal between every 9th and 10th-year period, calculated from the registration date.\*

### **Grace Period Filings\***

The above documents will be accepted as timely if filed within six months after the deadlines listed above with the payment of an additional fee.

**\*ATTENTION MADRID PROTOCOL REGISTRANTS:** The holder of an international registration with an extension of protection to the United States under the Madrid Protocol must timely file the Declarations of Use (or Excusable Nonuse) referenced above directly with the United States Patent and Trademark Office (USPTO). The time periods for filing are based on the U.S. registration date (not the international registration date). The deadlines and grace periods for the Declarations of Use (or Excusable Nonuse) are identical to those for nationally issued registrations. See 15 U.S.C. §§1058, 1141k. However, owners of international registrations do not file renewal applications at the USPTO. Instead, the holder must file a renewal of the underlying international registration at the International Bureau of the World Intellectual Property Organization, under Article 7 of the Madrid Protocol, before the expiration of each ten-year term of protection, calculated from the date of the international registration. See 15 U.S.C. §1141j. For more information and renewal forms for the international registration, see <http://www.wipo.int/madrid/en/>.

**NOTE:** Fees and requirements for maintaining registrations are subject to change. Please check the USPTO website for further information. With the exception of renewal applications for registered extensions of protection, you can file the registration maintenance documents referenced above online at <http://www.uspto.gov>.

**NOTE:** A courtesy e-mail reminder of USPTO maintenance filing deadlines will be sent to trademark owners/holders who authorize e-mail communication and maintain a current e-mail address with the USPTO. To ensure that e-mail is authorized and your address is current, please use the Trademark Electronic Application System (TEAS) Correspondence Address and Change of Owner Address Forms available at <http://www.uspto.gov>.